

Dear madams, dear sirs,

gather together with Decision-Makers of other foreign companies based in Korea. Exchange and learn success factors **first-hand** with regard to "**Succession Planning**" from CEOs, CFOs and HR-Directors of other companies.

Swiss-ASIA Group (Korea) Ltd. herewith cordially invites you to attend the 11th "**International HR Round-Table**", focusing on:

Succession Planning

Friday, November 27th 2009, 1pm ~ 3pm

Information Exchange and Networking Panel (~120 min):

-Participants exchange - **information / solutions / trends / success stories / mistakes made** - with regard to "**Succession Planning**".

-Initially, **Swiss-ASIA** will provide an overview of strategies / philosophies / tools, companies usually apply when defining their "Succession Planning" in their branches.

Today, it is common that companies divide their succession planning strategy into 3 levels of importance & urgency to ensure a smooth operation:

Level of importance & urgency 1: To **immediately replace a key-employee** in the event whereby the person is not available anymore all of a sudden. Identify a possible immediate successor and increase underdeveloped skills to ensure immediate replacement if needed.

Level of importance & urgency 2: To **replace a key-employee within a period of 1 year**. Identify and develop a small number of high-potential employees within 12 months.

Level of importance & urgency 3: To fill key positions within a **2 - 3 year perspective**. Identify group of "goldfishes" (employees with potential). Continuously filter the best "goldfishes" from the others in different phases of development. Adjust succession planning and develop internal career planning for all "goldfishes" accordingly.

Join and learn crucial information for an appropriate "Succession Planning" strategy for your own company.
Participation is free of charge!

Language: English (Korean translation available)

Location: **Swiss-ASIA**(Korea) Ltd. [Seoul Finance Center](#), 21st floor, 84 Taepyungro 1-Ga, Chung-Gu, 100-101 Seoul, T: 02 3782 4880

Reservation: **Register today** to: 11th-korea-hr-round-table@swiss-asia.com, or **latest until November 23rd, 2009**.
(Please note that there will be NO other e-mail sent to you for reminding about this event).

For further information, please contact us at: **02 3782 4880**

Additional information can be seen on our website: www.swiss-asia.com